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DIARY NOTES

A-DD/A

30 March 1953

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25X1A9a

l. Messrs. Wolf, Pforzheimer, Saunders, and I spent a 25 couple of hours preparing to brief Mr. Dulles for his meeting with Mr. Dodge on Wednesday, and in the afternoon the same group, less Mr. Pforzheimer, spent a couple more hours with Mr. Dulles.

25X1A

3. Matt Baird says that the team that went to has returned. 25X1A6a Things look encouraging and a joint report by Training and Logistics is in preparation.

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- the Recreation Hall, with attendant bar facilities, Training has 25X1A6a a proposal to make which would pay the salaries of personnel working in the Recreation Hall out of the Welfare Fund. However, in order to avoid certain reports involving social security taxes, etc., they think it desirable to carry the employees on an overtime basis and then reimburse the Government from the Welfare Fund. I told him that I thought any solution which would insure that appropriated funds were not used for this purpose would probably be acceptable and asked him to process his proposal through the Comptroller and the General Counsel for their consideration. I also asked him to check again to insure that the sale of liquor over the bar was not in violation of the Virginia State law and was consistent with practices
- 5. I declined to approve for Training a request from the amount of \$4.00 for out-of-pocket expenses in connection with furnishing coffee to VIP's whom he has been briefing.
 - plans to go to Europe on the 8th of May via ship.
- 7. Escorted General Cabell to the Personnel Office where he was briefed by Personnel and the Career Service Board 25X1A9a that due to the fact that Mr. Saunders would be tied up with the Director at the Bureau of the Budget on Wednesday we would release that date but would hope to have General Cabell again on Friday afternoon, at which time we would finish our briefings.
- 8. Told Ed Saunders that it would be all right for him to go to the West Coast anytime next week, assuming that Bureau of the Budget Hearings were out of the way and that General Cabell had been briefed.
- 25X1A9a 9. reports that a cable has been received from General saying that he approves of the establishment of a four-man audit team 25X1A6a

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Security of the contract

Monday - 30 March 1953

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 DD/A authorized amendment to Administrative Plan for the liquidation 25X1C4C of FE Proprietary project and the 25X1C4c (ER-3-8120 - Forwarded COA/DDP)

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- 3. Director of Security was requested to prepare for publication, in both headquarters form, regulations and/or practical instructions establishing standards and techniques for the sterilization of official documents. These regulations are to be submitted to DD/A for formal coordination and publication on or before 15 April 1953, if possible. (ER-3-8431)
- 4. DD/A requested that COA/DDP furnish this office with a review of the causes and circumstances leading to the cancellation by EE of a substantial portion of EE's requests for enlisted men after their arrival for assignment. (ER-3-8349-A)



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A-DD/A

1. In a first indorsement to the Registrar, Office of Training, refused the request submitted by the Chief of Logistics for permission to attend a course at the National War College commencing on 20 August 1953, stating that Mr. Garrison's services were needed on a continuous basis in the Logistics Office for at least another year.

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- 2. Forwarded to the AD/P the comments concerning paragraph 10 of "Hospitalization Insurance" (which AD/P claims was not properly coordinated with Personnel before publication) with the following notation: "It appears that there are no problems or points at issue but rather a minor misunderstanding arising from a situation of urgency during a developmental period. Request that you arrange for any desired revision in the subject regulation." (ER-3-8460)
- 3. Advised the Auditor-in-Chief that it was not believed necessary to bring to the attention of Mr. Wolf or Colonel White audit reports where irregularities appear to be relatively minor and where they have been adjusted to his complete satisfaction. This Office is willing to rely on his judgment as to what matters should be brought to its attention. However, when it is felt necessary to refer such reports to this Office, it would be appreciated if he would attach thereto the briefest possible comments which point out the irregularities and thereby make it possible for Mr. Wolf and Colonel White not to have to read the entire audit reports.
- 4. Forwarded to the AD/P for comment and recommendation a proposed letter to The Adjutant General, Department of the Army, submitted by 25X1A9a Cable Secretary, in connection with his attendance at the General Staff Course, Command and General Staff College, Fort Leavenworth. (FR-3-8341)
- 5. Forwarded to the Regulations Control Staff for publication a proposed Notice concerning the "1953 American Cancer Crusade." (ER-3-8418)
- 6. In a memorandum to the Comptroller the ADD/A certified that during the quarter ending 31 March 1953 no book, report, periodical, bulletin, pamphlet, list or other article or document was transmitted through the mail free of postage in violation of Section 306 of the Penalty Mail Act of 1948 by the Office of the DD/A. (ER-3-8524)
- 7. In a memorandum to the AD/P the ADD/A stated that he believed the suggestion that the CIA Federal Credit Union become an integral part of the Personnel Office had real merit but would like to defer the implemention of such a transfer for the present. He requested that the matter be brought to his attention again on or about 1 October 1953. (ER-3-8051-A)

25X1A9a 8. Forwarded to the AD/P a "Request for Personnel Action" approved by the